Withdrawn Incomplete (WI)

Am I able to convert my fail grade so that it will not affect my WAM?

Student Rights + Support can advise you on your eligibility for a Withdrawn Incomplete grade.
Under some circumstances you MAY be eligible to apply to convert your failed grade/s into a Withdrawn Incomplete (WI) grade.

Applications must be lodged as soon as possible and no later than 10 university working days of the release of the relevant results.

Acceptable grounds for a WI include:

- a serious medical condition necessitating admission to hospital
- severe mental health condition
- death of a person with whom you had a significant relationship
- obligations to emergency or military service
- other extreme circumstances beyond your control, including a natural disaster or serious accident

Applications must provide evidence that the circumstances resulting in the failure to complete the unit assessment were beyond the student’s control and either:

- arose during the withdrawn fail period or later of the relevant semester
- did not have their full impact until the start of the withdrawn fail period
- prevented you from withdrawing from the unit before the withdrawn fail period of the relevant semester
- and this impact was not foreseeable earlier
- if you believe you may be eligible for WI Grade you should contact Student Rights + Support to discuss your circumstances.

Acceptable forms of evidence include a death notice, records of hospital admission, police reports, notifications of obligations to emergency or military services, and an impact statement from a health professional as appropriate.

A ‘WI’ grade does not affect your WAM or GPA.