

Withdrawn Incomplete (WI)

Am I able to convert my fail grade so that it will not affect my WAM?

Student Rights + Support can advise you on your eligibility for a Withdrawn Incomplete grade.



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Withdrawn Incomplete (WI)

Under some circumstances you MAY be eligible to apply to convert your failed grade/s into a Withdrawn Incomplete (WI) grade.

You must lodge your application with your managing faculty within 20 university working days of your results being released.

Acceptable grounds for a WI are:

- A serious illness requiring hospitalisation
- Death of an immediate family member
- Obligations to emergency or military service
- Extreme circumstances of similar severity

Applications must provide evidence that the circumstances resulting in the failure to complete the unit assessment were extreme and either:

- arose during the withdrawn fail period or later
- did not have their full impact until the start of the withdrawn fail period or later
- prevented you from withdrawing from the unit before the withdraw fail period.

Acceptable forms of evidence include records of hospital admission, police reports, notifications of obligations to emergency or military services, GP or counsellor letters.

If you believe you may be eligible for WI Grade you should contact Student Rights + Support to discuss your circumstances.

A 'WI' grade does not affect your WAM or GPA.