

# Early Warning Letter (EWL)

What should I do if I receive an  
Early Warning Letter (EWL)

*Contact Student Rights + Support*



STUDENT  
RIGHTS+  
SUPPORT

## Why have I received an EWL?

An Early Warning Letter (EWL) forms part of the Academic Progress Committee process. It is emailed after the release of results each semester to students who have failed one or more units. Refer to our *Academic Progress: Notice of Referral and Hearing* flyer for more information.

The purpose of the EWL is to encourage you to TAKE ACTION to improve your performance next semester. The EWL details steps you can take to improve your results. Student Rights + Support recommend that you contact us for more information.

## What can I do now?

### Identify academic issues

Consider what academic challenges have impacted your results:

- Are you struggling with a particular unit?
- Could you improve your study techniques?
- Are you struggling with motivation?
- Are you managing your time effectively?
- Do you need to improve your language skills?

### Consider personal issues

Consider personal challenges that have impacted your results. Are you experiencing:

- Physical or mental health issues
- Financial difficulties
- Distractions to your study environment

### Contacts and resources

The following are available on campus to help you improve your results:

- Student Rights + Support
- Your tutor or lecturer
- Your course advisor or coordinator
- Library research and learning skills advisor
- English Connect
- Faculty administration
- Disability Support Services
- Counselling
- Medical and health services
- Career and education consultant
- Monash Connect

For information on how to contact these services, go to:  
<https://www.monash.edu/students/unsatisfactory-progress/early-warning-letters>

If you have triggered an APC your faculty will email you a Notice of Referral and Hearing email in December. Please refer to our *Academic Progress: Notice of Referral and Hearing* flyer for more information.

## For further questions and advice:

MONSU Caulfield Student Rights + Support

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P: +61 3 9903 2596

W: [www.monsu.org](http://www.monsu.org)