

CASH FLOAT REQUEST FORM

Please select

MONSU Caulfield:	Clubs & Societies (max. \$50):
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- If you require a float, you must hand in this form 1 day **BEFORE** the date of your request.
- Cash float forms handed in on the day of request will not be accepted.

Details of Club / Department requesting float

Please fill out the details below.

Club Name/Department:	Person Completing Form:
Phone:	Position in Club/Department:
Date of Float Request:	Time Float Request:
Reason Float is Required: (i.e. function, ticket sales)	

Breakdown Requirements

Notes	QTY	Coins	QTY
\$100		\$2	
\$50		\$1	
\$20		50c	
\$10		20c	
\$5		10c	
		5c	
		TOTAL	

Cash Floats can be collected from **WORKSHOP** on the day of use and must be returned 1 hour before closing business.

By signing this form, you are responsible for the float and its return in full.

TOTAL Float: \$

Club Representative:

Signature:

CASH FLOAT REQUEST FORM

STAFF ONLY

Cash Float Distributed

Notes	QTY	Coins	QTY
\$100		\$2	
\$50		\$1	
\$20		50c	
\$10		20c	
\$5		10c	
		5c	
		TOTAL	

Cash Float Returned

Notes	QTY	Coins	QTY
\$100		\$2	
\$50		\$1	
\$20		50c	
\$10		20c	
\$5		10c	
		5c	
		TOTAL	