

Cash Float Request Form



If you require a float, you must hand in this form **1 day BEFORE** the date of your request. Cash float forms handed in on the day of request will not be accepted.

Please select:

MONSU Caulfield

Clubs & Societies (max. \$50)

Details of Club / Department requesting float

Please fill out the details below.

Club Name / Department:

Person Completing Form :

Phone:

Position in Club/Department:

Date of Float Request:

Time Float Required:

Reason Float is Required:
(i.e. function, ticket sales)

Breakdown Requirements

Notes	QTY	Coins	QTY
\$100		\$2	
\$50		\$1	
\$20		50¢	
\$10		20¢	
\$5		10¢	
		5¢	
		TOTAL:	\$

Cash Floats can be collected from WORKSHOP on the day of use and **must** be returned 1 hour before closing business.

By signing this form, you are responsible for the float and its return in full.

TOTAL Float: \$ _____

Club Representative: _____

Signature: _____

Staff Only

Cash Float Distributed

Notes	QTY	Coins	QTY
\$100		\$2	
\$50		\$1	
\$20		50¢	
\$10		20¢	
\$5		10¢	
		5¢	
Date: _____		TOTAL:	\$
Sign: _____			

Cash Float Returned

Notes	QTY	Coins	QTY
\$100		\$2	
\$50		\$1	
\$20		50¢	
\$10		20¢	
\$5		10¢	
		5¢	
Date: _____		TOTAL:	\$
Sign: _____			