



MONSU Caulfield Inc.
2019 ANNUAL ELECTIONS

Monday 16 September - Wednesday 18 September 2019

NOTICE OF ELECTION

The MONSU Caulfield Inc. (**MONSU**) 2019 Annual Elections will be held from Monday 16 September 2019 to Wednesday 18 September 2019 for the following positions:

Student Council

- President – Chair
- Vice President – General Secretary
- Overseas Student Service Officer
- Activities Officer (x2)
- Marketing Officer
- Education Officer
- Welfare Officer
- Queer Officer (x2)
- Clubs Officer
- Women’s Officer
- Postgraduate Representative
- General Representative (x3)

Nominations

Nominations will open at 9am Monday 26 August and close at 4pm on Monday 2 September.

Details on eligibility requirements for all positions can be found in the Election Regulations. Nominees must be available to attend a Governance Camp from Monday September 30 to Wednesday October 2 should they be elected.

Nomination Forms will be available from Monday 26 August at the MONSU Caulfield office, on the MONSU website (www.monsu.org) or by contacting the Returning Officer.

Candidates may submit a candidate statement and a photograph with their nomination. These must be received by the close of nominations. All statements and photographs must be submitted by emailing the Returning Officer (monsu.returningofficer@gmail.com). Further details regarding candidate statements can be found in the Election Regulations.

Voting

Polling will be conducted on the Caulfield campus between the hours of 10am – 3pm on Monday 16 September, Tuesday 17 September and Wednesday 18 September.

Further details of polling will be made available prior to the close of nominations.

Postal votes are available for those unable to attend the election in person. Postal Vote Application Forms will be available from the Returning Officer or on the MONSU Caulfield website (www.monsu.org) from Monday 26 August. **Completed Postal Vote Application Forms must be received by the Returning Officer no later than 5pm Wednesday 11 September.**

Tickets

A person may register a ticket name to allow candidates to run as a group. Ticket registrations will open at **9am on Monday 19 August** and close at **5pm on Thursday 22 August**.

In addition to registering a ticket, the authorised officer of a group of candidates wishing to run on a ticket must complete an application to be set out as a ticket. An application must list candidates for a minimum number of positions in order to be eligible, as provided for in the Election Regulations.

Briefing Session

A briefing session will be held by the Returning Officer on the Monash Caulfield campus from **11am – 12pm** on **Wednesday 21 August**. Any students interested in participating in the election are recommended to attend. The briefing will contain additional information regarding the process of ticket registration, applying to be set out as a ticket and nominating for positions in the election. An opportunity will also be available for students to ask questions.

RSVPing for the session is compulsory and should be done by email to the Returning Officer (monsu.returningofficer@gmail.com) by no later than 5pm Monday 19 August. The location of the briefing session will be advised to those students who have submitted an RSVP by the deadline.

Contact details

The contact details for the Returning Officer are:

Email: monsu.returningofficer@gmail.com

Telephone: 0447 189 538

Post: Attention: MONSU Returning Officer, 1/123 Swan Street, Richmond, VIC, 3121

Copies of the MONSU Caulfield Election Regulations and the MONSU Caulfield Constitution governing this election are available from the MONSU Caulfield office or via the MONSU Caulfield website at (www.monsu.org). The Returning Officer strongly encourage all those interested in taking part in these elections to make themselves familiar with these important documents as they govern how these elections are run.

**Glenn Donahoo
Returning Officer
0447 189 538**

12 August 2019