



MONSU Caulfield Inc.
2018 ANNUAL ELECTIONS

Monday 17 September - Wednesday 19 September 2018

NOTICE OF ELECTION

The MONSU Caulfield Inc. (**MONSU**) 2018 Annual Elections will be held from Monday 17 September 2018 to Wednesday 19 September 2018 for the following positions:

Student Council

- President – Chair
- Vice President – General Secretary
- Overseas Student Service Officer
- Activities Officer (x2)
- Marketing Officer
- Education Officer
- Welfare Officer
- Queer Officer (x2)
- Clubs Officer
- Women’s Officer
- Postgraduate Representative
- General Representative (x3)

Nominations

Nominations will open at 9am Monday 27 August and close at 4pm on Monday 3 September.

Monash Caulfield students who have completed *at least two* semesters of study and will have at least 12 credit points remaining in their degree following this semester are eligible to run for the positions of **President** and **Vice President**. Candidates for **President** must also provide evidence that they are legally able to work at least 30 hours per week.

Monash Caulfield students who have completed *at least one* semester of study and will have at least 12 credit points remaining in their degree following this semester are eligible to run for all other positions (with the exception of President and Vice President).

In addition to the requirement above, candidates for the position of **Postgraduate Representative** must be enrolled in a postgraduate course of the University, candidates for the position of **Women’s Officer** must identify as a woman and candidates for **Queer Officer** must identify as queer.

Nomination Forms will be available from Monday 27 August at the MONSU Caulfield office, on the MONSU website (www.monsu.org) or by contacting the Returning Officer.

Candidates may submit a candidate statement and a photograph with their nomination. These must be received by the close of nominations. All statements and photographs must be submitted by emailing the Returning Officer (monsu.returningofficer@gmail.com). Further details regarding candidate statements can be found in the Election Regulations.

Voting

Polling will be conducted on the Caulfield campus between the hours of 10am – 3pm on Monday 18 September, Tuesday 19 September and Wednesday 20 September.

Further details of polling will be made available prior to the close of nominations.

Postal votes are available for those unable to attend the election in person. Postal Vote Application Forms will be available from the Returning Officer or on the MONSU Caulfield website (www.monsu.org) from Monday 27 August. **Completed Postal Vote Application Forms must be received by the Returning Officer no later than 5pm Wednesday 12 September.**

Tickets

A person may register a ticket name to allow candidates to run as a group. Ticket registrations will open at **9am on Monday 20 August** and close at **5pm on Thursday 23 August.**

In addition to registering a ticket, the authorised officer of a group of candidates wishing to run on a ticket must complete an application to be set out as a ticket. An application must list candidates for a minimum number of positions in order to be eligible, as provided for in the Election Regulations.

Briefing Session

A briefing session will be held by the Returning Officer on the Monash Caulfield campus from **11am – 12pm on Wednesday 22 August.** Any students interested in participating in the election are recommended to attend. The briefing will contain additional information regarding the process of ticket registration, applying to be set out as a ticket and nominating for positions in the election. An opportunity will also be available for students to ask questions.

RSVPing for the session is compulsory and should be done by email to the Returning Officer (monsu.returningofficer@gmail.com) by no later than 5pm Monday 20 August. The location of the briefing session will be advised to those students who have submitted an RSVP by the deadline.

Contact details

The contact details for the Returning Officer are:

Email: monsu.returningofficer@gmail.com

Telephone: 0447 189 538

Post: Attention: MONSU Returning Officer, 1/123 Swan Street, Richmond, VIC, 3121

Copies of the MONSU Caulfield Election Regulations and the MONSU Caulfield Constitution governing this election are available from the MONSU Caulfield office or via the MONSU Caulfield website at (www.monsu.org). The Returning Officer strongly encourage all those interested in taking part in these elections to make themselves familiar with these important documents as they govern how these elections are run.

**Glenn Donahoo
Returning Officer
0447 189 538**

16 August 2018