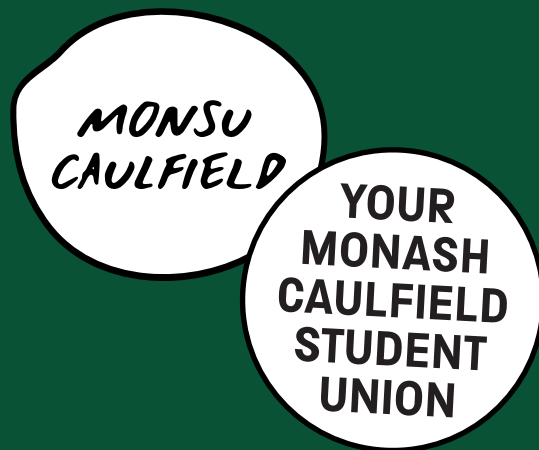


MONSU Caulfield Inc.

ELECTION REGULATIONS



MONSU.CAULFIELD

MONSU CAULFIELD INC.
ABN: 42 911 556 610
Passed: 30.07.25

ELECTION REGULATIONS

MONSU CAULFIELD INC.

Reg No. A0043840C | ABN 42 911 556 610

1. Definition and Interpretation

1.1. Unless otherwise defined by these regulations or the Constitution:

- 1.1.1. “before” in reference to an election means before the first day of polling in that Election;
- 1.1.2. “Constitution” means the MONSU Constitution as amended from time to time;
- 1.1.3. “election form” means any submission by a person seeking to participate in the election that is completed by them and provided to the Returning Officer by email, including but not limited to a nomination form or withdrawal form;
- 1.1.4. “election period” means the period of time between the appointment of a Returning Officer until the deadline for a person to appeal the result of an election as set out in these regulations has elapsed;
- 1.1.5. “electoral roll” means a list of students in accordance with regulation 7 for the purpose of determining the eligibility of students to stand as candidates or vote in an election;
- 1.1.6. “member” has the same meaning as “member” in the Constitution;
- 1.1.7. “student” means a student enrolled in a course leading to an award of the Monash University, or an officer of MONSU paid an honorarium because of their office, that is entitled to membership of MONSU in accordance with its Constitution;
- 1.1.8. “MONSU” refers to MONSU Caulfield Inc.;
- 1.1.9. “polling period” means period of time that members may cast their vote in accordance with a resolution of the Student Council described in regulation 8.1;
- 1.1.10. “publicity” means any material or information broadcasted or disseminated (other than verbal communication between one person directly to another) that

a reasonable person would assume has a purpose of attempting to influence how or whether a member votes in an election;

- 1.1.11. a reference to a time means the time in the State of Victoria;
- 1.1.12. “campus” means Monash University Caulfield Campus;
- 1.1.13. “ticket” means a group of candidates who have registered to have their names set out on ballot under a common name in accordance with these regulations;
- 1.1.14. “individual candidate” means any candidate not running on a ticket; and
- 1.1.15. “member of MONSU staff” means a person employed as a permanent, part time, contract or casual staff member of MONSU Caulfield, and does not include Officers paid an honorarium because of their office.

2. Authorising Provisions and Application

- 2.1. These regulations are made under clause 24 of the Constitution.
- 2.2. These regulations apply to the conduct of the annual elections as described by Part 8 of the Constitution.
- 2.3. In the event of an inconsistency between these regulations and the Constitution, the latter shall prevail.
- 2.4. In the event of an inconsistency between these regulations and all applicable laws, the latter shall prevail.

3. Appointment of Returning Officer

- 3.1. The Student Council must appoint a person to act as Returning Officer.
- 3.2. The Returning Officer must not:
 - 3.2.1. be a member of staff of MONSU; or
 - 3.2.2. have contested a MONSU election in the preceding five calendar years.
- 3.3. Once appointed, the Returning Officer may only be removed by an absolute majority of the Student Council during an election period on the grounds of proven misbehaviour or incapacity.

- 3.4. If the Returning Officer resigns, is removed or dies during an election period, the Student Council must appoint a new Returning Officer as soon as is practical.

4. Responsibilities of Returning Officer

- 4.1. The Returning Officer:
- 4.1.1. is responsible for the conduct of the election;
 - 4.1.2. may decide all matters not provided for in the Constitution or these regulations; and
 - 4.1.3. is subject only to the Electoral Tribunal.
- 4.2. Any decision of the Returning Officer may be appealed to the Electoral Tribunal in accordance with regulation 35.
- 4.3. The Returning Officer must decide all questions of fact on the balance of probabilities.
- 4.4. The Returning Officer must present a written report to the Student Council within 30 days of the declaration of results of the election.
- 4.5. The General Secretary (Vice President) or General Manager must provide the facilities, resources, and assistance necessary to enable the Returning Officer to carry out their responsibilities under these regulations.

5. Deputy Returning Officers

- 5.1. The Returning Officer may appoint and remove Deputy Returning Officers.
- 5.2. A Deputy Returning Officer must not be appointed if they would not be eligible to be a Returning Officer pursuant to regulation 3.2.
- 5.3. Deputy Returning Officers are subject to the direction of, and have the responsibilities determined by, the Returning Officer.
- 5.4. The Returning Officer may delegate any responsibilities and powers under these regulations to a Deputy Returning Officer.

6. Delegation of Responsibilities to Members of MONSU Staff

- 6.1. The Returning Officer may delegate responsibilities to a member of MONSU staff if they relate to:

- 6.1.1. the receipt of election forms;
- 6.1.2. the display or dissemination of election notices; or
- 6.1.3. coordinating and deciding on arrangements for the conduct of the election with MONSU or University departments.

7. The Electoral Roll

- 7.1. The Returning Officer must obtain from Monash University a list of all Caulfield undergraduate students for the purpose of establishing an Electoral Roll of those eligible to vote and stand in the elections, provided they are members of MONSU.

8. Polling Dates, Times and Method

- 8.1. The Student Council must, either concurrently or prior to the appointment of the Returning Officer, determine by resolution the dates of polling and the times of the polling periods for the election.
- 8.2. The polling dates must be:
 - 8.2.1. during the second semester of the University teaching calendar; and
 - 8.2.2. at least three consecutive academic days.
- 8.3. The polling period times must be:
 - 8.3.1. for at least five hours on each polling day.

9. Election Timeline

- 9.1. Unless otherwise determined by the Returning Officer:
 - 9.1.1. the notice of election must be issued on the Monday four weeks before the election;
 - 9.1.2. nominations must open at 9am on the Wednesday three weeks before the election and close at 5pm on the Tuesday two weeks before the election;
 - 9.1.3. policy statements may be submitted from 9am on the Wednesday three weeks before the election until 5pm on the Tuesday two weeks before the election;

- 9.1.4. applications for the re-registration of a ticket must open at 9am on the Monday four weeks before the election and close at 5pm on the Monday three weeks before the election; and
- 9.1.5. applications for the registration of a ticket must open at 9am on the Wednesday four weeks before the election and close at 5pm on the Tuesday three weeks before the election.
- 9.2. The Returning Officer may only change the dates and times for matters prescribed in regulation 9.1 if:
 - 9.2.1. the delay of either the appointment of the Returning Officer or the setting of the polling period by the Student Council would mean that the timeline prescribed by this regulation, if adhered to:
 - 9.2.1.1. would cause hardship to potential candidates to participate in the election on the basis of the period of notice provided;
 - 9.2.1.2. would place the ability for the Returning Officer to properly conduct the election in jeopardy; or
 - 9.2.1.3. is impossible to abide by on the basis that the date has already occurred; or
 - 9.2.2. factors other than those related to the proper conduct of the Returning Officer, including but not limited to:
 - 9.2.2.1. delays associated with being provided with either of the electoral rolls;
 - 9.2.2.2. errors (including the failure to act) made by University staff or members of MONSU staff in the course of their conduct related to the administration of election; or
 - 9.2.2.3. an otherwise unforeseen act not contemplated to occur during the election period that would make adhering to the timeline prescribed by this regulation either impossible or, in the view of the Returning Officer, would result in the election being improperly conducted.

10. Forms

10.1. Where a form may be completed by participants in the election, it must be:

- 10.1.1. made available on the MONSU website; and

10.1.2. available from the Returning Officer upon email request.

10.2. Where a form may be submitted to the Returning Officer, it may be submitted directly to the Returning Officer in electronic form by email.

11. Notice of Election

11.1. The Returning Officer must give notice of the election by:

11.1.1. publishing a notice in any MONSU publication where possible; and

11.1.2. publishing a notice on the MONSU website.

11.2. In addition to regulation 11.1, the Returning Officer may also give notice of the election by causing an email to be sent to each student eligible to vote and stand in the election.

12. Eligibility to Stand

12.1. All members shall be eligible to stand in an election, subject to clauses 34 and 35 of the Constitution and this regulation 12.

12.2. Only members who indicate they identify as a woman on their nomination form shall be eligible to stand for Women's Officer.

12.3. Only members who indicate they identify as queer on their nomination form shall be eligible to stand for Queer Officer.

12.4. Only members who are international students are eligible to nominate and stand for International Officer.

12.5. If the University makes provision for the President to be an enrolled student of the University by virtue of holding this position and without being required to undertake studies, but subject to the statutes and regulations of the University, the President must be an enrolled student of the University.

12.6. From the opening of nominations until the close of nominations, a student can request that the Returning Officer check the Electoral Roll to determine if they are eligible to stand in elections.

12.7. The Returning Officer is required to give written confirmation of a student's eligibility status within 48 hours or as soon as is reasonably practicable following the student contacting them with a valid request.

12.8. A request is valid only if:

- 12.8.1. the student requests the Returning Officer check their own eligibility to stand and no other student's eligibility to stand;
- 12.8.2. the student provides their student number; and
- 12.8.3. the request is made via email, from the student's university student email account.

13. Nominations

13.1. Nominations must:

- 13.1.1. be in a form approved by the Returning Officer;
- 13.1.2. be signed by the prospective candidate nominating for the position (nominee);
- 13.1.3. contain the full name, student number, email address and contact phone number of the candidate; and
- 13.1.4. be signed by two other students that support the nominee's nomination (nominators).

13.2. For the purpose of regulation 13.1.2, no student may nominate themselves for a position as both part of a ticket and also as an individual candidate.

13.3. For the purpose of regulation 13.1.4:

- 13.3.1. no student may be a nominator for more than one nominee for each individual position.

13.4. As soon as practicable after receiving a nomination, the Returning Officer must:

- 13.4.1. verify that the nominee is eligible to stand for the position;
- 13.4.2. notify that person whether their nomination has been accepted or rejected; and
- 13.4.3. send them:
 - 13.4.3.1. a copy of these regulations; and
 - 13.4.3.2. the contact details for the Returning Officer.

13.5. The Returning Officer must reject nominations if:

- 13.5.1. the nominations do not comply with these regulations; or
 - 13.5.2. the nominee is not eligible to stand for that position; or
 - 13.5.3. one of the nominators is not a student.
- 13.6. If the Returning Officer rejects the nomination, they must:
- 13.6.1. inform the candidate as soon as practicable; and
 - 13.6.2. provide the reason for the rejection.

14. Uncontested Positions

- 14.1. If the number of eligible candidates for any position does not exceed the number to be elected, the Returning Officer must declare, as soon as practicable after the close of nominations, those candidates elected.

15. Ballot Draw

- 15.1. The Returning Officer must determine the order of candidates on the ballot paper as soon as practicable after nominations have closed and all candidates have been determined eligible to stand in the election.
- 15.2. Any student member may observe the draw.
- 15.3. The Returning Officer must state when, where and how the draw will take place in:
 - 15.3.1. an email to all candidates; and
 - 15.3.2. a notice the Returning Officer causes to be published on the MONSU website.
- 15.4. The ballot draw may be conducted by any method that makes a random selection, including an electronic pseudorandom number generator.
- 15.5. The ballot draw may be conducted by way of an online broadcast, so long as the details of the draw are communicated in accordance with regulation 15.3.

16. Withdrawal of Nomination

- 16.1. Candidates may withdraw their nomination at any time before the close of polling.

- 16.2. The withdrawal takes effect on its acceptance by the Returning Officer.
- 16.3. If a candidate withdraws, the Returning Officer must proceed as if the candidate had never nominated.
- 16.4. If a candidate withdraws, the Returning Officer may modify ballot papers as necessary or appropriate.

17. Publication of List of Nominations Received

- 17.1. Within twenty-four hours after the close of nominations, the Returning Officer must publish a notice that lists all nominations received from nominees.
- 17.2. The Returning Officer must publish the notice by emailing it to all nominees and publishing it on the MONSU website.
- 17.3. The list of nominations received must include any nominations that were rejected by the Returning Officer and the reason for the rejection.

18. Tickets

- 18.1. Any student may apply to have a ticket name registered or re-registered if:
 - 18.1.1. they have found at least 30 students who support the registration or re-registration of the ticket; and
 - 18.1.2. they have submitted the names, signatures and student numbers of those students referred to in regulation 18.1.1 before the submission deadline for the registration or re-registration of a ticket name (in accordance with regulation 9).
- 18.2. A student may only be a signatory to 1 ticket registration or re-registration.
- 18.3. A ticket name may only be registered if it:
 - 18.3.1. is not misleading or deceptive;
 - 18.3.2. is not contrary to law;
 - 18.3.3. is not racist, sexist, queerphobic, ableist or militaristic;
 - 18.3.4. does not contain the name of an organisation (including a club or society affiliated with MONSU) and is not so similar to the name of any department or division of MONSU or of the University so as to be confused with or mistaken for that name;

- 18.3.5. is not the same as, or does not incorporate, another registered ticket name, and is not too similar to another registered ticket name so as to be confused with or mistaken for that name;
- 18.3.6. does not contain the word 'independent';
- 18.3.7. does not contain the name of any person, and is not so similar to the name of any person so as to be confused with, mistaken for, or capable of being taken to be reasonably associated with, that person; and
- 18.3.8. is no longer than four words.
- 18.4. The student who registers the ticket name is the initial authorised officer.
- 18.5. The authorised officer of a ticket name remains the authorised officer unless:
 - 18.5.1. they nominate another student to be the authorised officer via application to the Returning Officer; or
 - 18.5.2. the ticket is re-registered with a different authorised officer.
- 18.6. A student cannot be an authorised officer for more than one ticket and may not be a signatory to any ticket apart from the ticket of which they are the authorised officer.
 - 18.6.1. If it is found that a student has been an authorised officer for more than one ticket, or is a signatory of any ticket other than the ticket of which they are the authorised officer, then that student cannot be an authorised officer for any of the tickets and all the tickets the student has registered as an authorised officer for will lapse.
- 18.7. A ticket name remains registered until:
 - 18.7.1. the authorised officer requests that ticket name to be de-registered; or
 - 18.7.2. the ticket name lapses because it has not been re-registered during the following year's re-registration period.
- 18.8. Tickets may only submit one nomination per individual position to be elected.
- 18.9. The Returning Officer must inform the authorised officer of a ticket if multiple nominations have been submitted by nominees that purport to have nominated as part of the ticket.
- 18.10. The authorised officer must promptly confirm to the Returning Officer which nominee is authorised to contest the position as part of the ticket.

18.11. The Returning Officer must publish a list of all re-registered ticket names on the MONSU website by 5pm on the Tuesday three weeks before the election.

18.12. The Returning Officer must publish a list of all registered ticket names on the MONSU website by 5pm on the Wednesday three weeks before the election.

19. Deleted

20. Publicity

20.1. This regulation applies for all publicity made available during the election period.

20.2. All publicity made by tickets or individual candidates must be submitted electronically by a student to the Returning Officer before it is made available to students, it must state:

20.2.1. the name and student ID of the member authorising the publicity include the words “Authorised by” and the name of the authorised officer of the ticket that candidate is running under or the name of the individual candidate.

20.3. Publicity must not be:

20.3.1. offensive or derogatory;

20.3.2. misleading or deceptive;

20.3.3. branded similarly to MONSU; or

20.3.4. use any part of the MONSU logo.

20.4. If a Returning Officer becomes aware of publicity in breach of regulation 20.3:

20.4.1. they must contact the authorised officer of a ticket or individual candidate; and

20.4.2. direct the authorised officer or candidate to:

20.4.2.1. cease making that publicity; and

20.4.2.2. if it is practical to do so, remove the offending publicity.

20.5. All publicity must not be made available prior to the close of nominations.

20.6. Electronic communication on social media is limited to comments, statuses and other like forms of communication being made on one page, profile, or other group

established by tickets or individual candidates with the explicit purpose of promoting that ticket or individual candidate.

- 20.7. Candidates making use of social media platforms for the purpose of the election must provide the Returning Officer the URL of each social media page and profile established for the purposes of promoting candidates prior to its use for publicity.
- 20.8. For the avoidance of doubt, regulations 20.6 and 20.7 do not apply to personal social networking profiles in the name of candidates where such communication has occurred within the confines of the profile itself.
- 20.9. Publicity must not include or otherwise involve:
 - 20.9.1. badges;
 - 20.9.2. stickers;
 - 20.9.3. balloons;
 - 20.9.4. live music;
 - 20.9.5. food, drink, drugs or any other give away consumables (other than t-shirts); or
 - 20.9.6. the use of chalk.
- 20.10. The only distributed materials allowable are posters, pamphlets and clothing.
- 20.11. Pamphlets may only be distributed between the hours of 12:00pm and 2:00pm during the polling period and the week immediately preceding the commencement of the polling period.
- 20.12. Posters must not be displayed prior to the week immediately preceding the commencement of the polling period.
- 20.13. Campaign clothing may only be displayed between the hours of 12:00pm and 2:00pm during the polling period and the week immediately preceding the commencement of the polling period.
- 20.14. Posters and pamphlets must:
 - 20.14.1. be of 80gsm or lighter, 100% post-consumer recycled and with a matte finish;
 - 20.14.2. not be laminated;
 - 20.14.3. not be adhesive;

- 20.14.4. in the case of posters, not exceed A3 in size;
 - 20.14.5. in the case of pamphlets; not exceed A4 in size; and
 - 20.14.6. be printed on paper received from the Returning Officer in accordance with regulation 20.12.
- 20.15. The Returning Officer must supply tickets and individual candidates with identifiably marked and 'copy-proofed' paper.
- 20.16. Paper must be given to individuals and tickets in the following quantities:
- 20.16.1. for each individual unique candidates (not standing as part of a group of candidates) – 1,000 A4 sheets and 50 A3 posters with campaign spending not exceeding \$1,500; or
 - 20.16.2. for a ticket – 2,000 A4 sheets and 100 A3 posters.
- 20.17. The use of MONSU printing services by candidates or campaigners for purposes related to the creation and/or distribution of publicity is prohibited.
- 20.18. The Returning Officer must keep a register of all pamphlets and posters.
- 20.19. The absence of a determination by the Returning Officer that publicity breaches the regulations does not mean that the publicity is not in breach of the regulations.

21. Defamation

- 21.1. Neither MONSU nor the Returning Officer indemnifies any person against liability for defamation in an election.

22. Publicity by MONSU Publications

- 22.1. Any MONSU publication (including Esperanto or other publications produced by MONSU from time to time) must not, from the opening of nominations to the end of polling:
- 22.1.1. advantage one or more candidate(s) and/or ticket(s);
 - 22.1.2. disadvantage one or more candidate(s) and/or ticket(s);
 - 22.1.3. contain any misleading or deceptive information about the election or any candidate(s) and/or ticket(s) involved in the election;

- 22.1.4. contain any incorrect information about the election or any candidate(s) and/or ticket(s) involved in the election;
- 22.1.5. contain anything prohibited under regulation 32; and/or
- 22.1.6. be in contravention of regulation 20.
- 22.2. Any MONSU publication published from the opening of nominations to the end of polling must be provided to the Returning Officer before being made available to students.
- 22.3. If the Returning Officer determines that a MONSU publication is in breach of regulation 22.1, the Returning Officer must ban the MONSU publication from being made available to students until the end of polling. If the MONSU publication has already been made available to students, the Returning Officer must ban the MONSU publication from circulation until the end of polling.
- 22.4. The absence of a determination by the Returning Officer that a MONSU publication breaches the regulations does not mean that the MONSU publication is not in breach of the regulations.

23. Policy Statements

- 23.1. Candidates may submit policy statements electronically during the time period specified in regulation 9.1.3.
- 23.2. Policy statements may contain:
 - 23.2.1. text of no more than 200 words; and
 - 23.2.2. a photograph of the candidate.
- 23.3. All policy statements must be submitted electronically to the Returning Officer and comply with any additional requirements determined by the Returning Officer.
- 23.4. The Returning Officer must publish an electronic election guide, containing all of the statements submitted in accordance with this regulation.
- 23.5. The election guide must be made available electronically on the MONSU website.

24. Form of Ballot Paper

- 24.1. The electronic ballot paper must provide an option to vote on the first screen for tickets, and an option to vote for individual candidates.

- 24.2. The first screen of the electronic ballot paper must:
- 24.2.1. list each ticket which has nominated at least 6 unique candidates;
 - 24.2.2. provide instructions that give effect to the method of casting a candidate vote at regulation 27.2.1; and
 - 24.2.3. make provisions for members to indicate they identify as:
 - 24.2.3.1. a woman;
 - 24.2.3.2. a queer student;
 - 24.2.3.3. an international student.
- 24.3. For the individual candidate option:
- 24.3.1. an electronic page must be contained in the electronic ballot paper for that position;
 - 24.3.2. the electronic page must list the candidates for that position (and ticket if applicable); and
 - 24.3.3. the electronic page must contain instructions that give effect to the method of counting candidate votes at regulation 27.2.2.
- 24.4. The electronic ballot paper for the Queer Officer must have in writing either above or below the ballot "Please only vote in this ballot if you identify as queer".
- 24.5. The electronic ballot paper for the Women's Officer must have in writing either above or below the ballot "Please only vote in this ballot if you identify as a woman".
- 24.6. The electronic ballot paper for the International Officer must have in writing either above or below the ballot "Please only vote in this ballot if you are an international student".
- 24.7. For the avoidance of doubt, the Activities Officers shall be listed as separate single-member positions.

25. Eligibility to Vote

- 25.1. All members shall be eligible to vote.
- 25.2. Only members that identify as queer shall be eligible to vote for Queer Officer.

- 25.3. Only members that identify as a woman shall be eligible to vote for Women's Officer.
- 25.4. Only members that are international students shall be eligible to vote for International Officer.

26. Accessing Ballot Papers

- 26.1. All voting must be conducted by digital ballot sent by the Returning Officer to the student email of all undergraduate students enrolled in a course at Monash University Caulfield Campus via Monash University bulk email facilities.
- 26.2. The Returning Officer must include within the digital ballot the ability for students to sign up as a member of MONSU.

27. Method of Voting

- 27.1. Elections must use the optional preferential voting method.
- 27.2. Where elections are conducted for a multi-member position, the election will be conducted by means of proportional representation.
- 27.3. A voter must indicate their order of preference for candidates by either:
 - 27.3.1. placing the number 1 against the name of a ticket on the first screen and consecutive higher numbers against the names of as many other tickets of lower preference in order as they wish; or
 - 27.3.2. placing the number 1 against the name of the individual candidate of first preference and consecutive higher numbers against the names of as many other candidates of lower preference in order as they wish.
- 27.4. For the purposes of regulation 27.2:
 - 27.4.1. a number against the name of an individual candidate and/or ticket indicates a preference for that individual candidate and/or ticket ahead of all individual candidates and/or tickets with higher numbers or no number against their name; and
 - 27.4.2. a vote is formal even if:
 - 27.4.2.1. the lowest number is not 1;
 - 27.4.2.2. the numbers are not consecutive; or

27.4.2.3. numbers are repeated.

27.4.3. a vote is deemed formal until the voter's intention becomes unclear;

27.4.4. a cross against the name of an individual candidate and/or ticket where there is no number 1 or tick against the name of another individual candidate and/or ticket is to be taken to be the number 1;

27.4.5. a tick against the name of an individual candidate and/or ticket where there is no number 1 against the name of another individual candidate and/or ticket is to be taken to be the number 1; and

27.4.6. a letter against the name of an individual candidate and/or ticket indicates a preference for that individual candidate and/or ticket ahead of all individual candidates and/or tickets with alphabetically subsequent letters or no letter against their name.

28. Counting of Votes

28.1. The Returning Officer must start counting immediately after the close of polling.

28.2. The Returning Officer is the only person who may be present during counting.

28.3. The Returning Officer must email all candidates and provide the time the electronic vote counting will be complete.

29. Method of Counting

29.1. Votes must be counted in accordance with the following procedure:

29.1.1. each ballot paper must first be given the value of 1;

29.1.2. the value of each ballot paper must be allocated to the continuing candidate against whose name appears the lowest number on the ballot paper;

29.1.3. a ballot paper which does not show a valid preference for at least one continuing candidate is exhausted and may not be allocated further;

29.1.4. for a multi-member position, a quota must be calculated at each stage of counting by dividing the total value of ballot papers allocated to continuing candidates by one more than the number of positions remaining to be filled and rounding up the answer so obtained in the sixth decimal place;

- 29.1.5. for a multi-member position, if at any stage of counting a continuing candidate is allocated a value in excess of the quota; that candidate must be declared elected and each ballot paper allocated to that candidate must be given a new value obtained by multiplying its current value by the candidate's transfer value; and
 - 29.1.6. for a multi-member position, if at any stage of counting no continuing candidate is allocated a value in excess of the quota, the candidate with the lowest value must be eliminated. If there are two or more candidates with an equal value and no candidate has a lower value at an earlier stage of counting, the Returning Officer must determine by lot which of these candidates is to be eliminated.
- 29.2. The procedure in this regulation must be repeated in order until the number of positions to be filled is filled.
- 29.3. Informal votes:
- 29.3.1. may only be ruled informal by the Returning Officer; and
 - 29.3.2. must only be ruled informal if:
 - 29.3.2.1. it does not comply with regulation 27.2 – 27.3; and
 - 29.3.2.2. the voter's intention is not clear.
- 29.4. In this regulation:
- 29.4.1. "continuing candidate" means a candidate who has neither been elected nor eliminated;
 - 29.4.2. "stage of counting" means when all ballot papers which have not been exhausted have been allocated to continuing candidates; and
 - 29.4.3. "candidate's transfer value" is the elected candidate's value, less the quota at that stage of counting, all divided by the elected candidate's value.

30. Declaration of Election and Notification of Results

- 30.1. The Returning Officer must announce the provisionally declared result of the election immediately after counting.
- 30.2. As soon as is practicable after the results are provisionally declared, the Returning Officer must:

- 30.2.1. cause a notice of results to be posted on the MONSU website; and
- 30.2.2. email all candidates the notice of results.
- 30.3. The result of the election shall be automatically formally declared in accordance with the provisional declaration (or a subsequent declaration following a recount, if applicable) if:
 - 30.3.1. the deadline for appeals against the result in accordance with regulation 36.1 passes and no appeal is submitted; or
 - 30.3.2. any appeals against the result of the election in accordance with regulation 36 are dismissed by the Electoral Tribunal.

31. Recounts

- 31.1. A member may lodge a written request with the Returning Officer for a recount of an election they are a candidate in within 24 hours after the election has been provisionally declared.
- 31.2. If the Returning Officer receives a written request for a recount in accordance with regulation 31.1, they must hold a recount as soon as practicable.
- 31.3. The Returning Officer must give at least 24 hours written notice of a recount to all of the candidates involved in that election.
- 31.4. Once a recount has been held and the election is declared, no candidate can call for any further recounts of that election.

32. Prohibited Conduct

- 32.1. This regulation applies during the election period.
- 32.2. Any dishonest conduct in an election is prohibited.
- 32.3. Any conduct in an election that is misleading or deceptive, or that is likely to mislead or deceive a voter is prohibited.
- 32.4. Any conduct that is violent, abusive or threatening is prohibited.
- 32.5. Without limiting regulations 32.2 – 32.4, the following are specifically prohibited:
 - 32.5.1. providing false information in, or interfering with, any form lodged with the Returning Officer;

- 32.5.2. failing to comply with a direction of the Returning Officer, or a decision of the Electoral Tribunal;
- 32.5.3. voting or attempting to vote except in accordance with these regulations;
- 32.5.4. interfering with any document, record or equipment used to conduct the election;
- 32.5.5. paying a person to campaign;
- 32.5.6. violating the secrecy of the ballot;
- 32.5.7. making any publicity available that is not in accordance with regulation 20;
- 32.5.8. interfering with other candidates' election publicity;
- 32.5.9. campaigning by persons who are not students;
- 32.5.10. campaigning on campus at any time other than between the hours of 12:00pm and 2:00pm during the polling period and the week immediately preceding the commencement of the polling period;
- 32.5.11. offering gifts;
- 32.5.12. selling or exchanging goods;
- 32.5.13. using MONSU facilities not generally available to students;
- 32.5.14. damaging MONSU or University property;
- 32.5.15. chalking;
- 32.5.16. the use of MONSU printing services for purposes related to the creation and/or distribution of publicity;
- 32.5.17. publicly criticising the Returning Officer or unfairly questioning their impartiality and/or competence;
- 32.5.18. campaigning in a University library, classroom, MONSU space (including Building S, Levels 2 and 3), or any other academic areas other than common areas;
- 32.5.19. campaigning at any MONSU events or activities, or at any other time while representing MONSU;
- 32.5.20. asking or coercing students to vote in front of any person;

- 32.5.21. asking or coercing students to show or tell any person how they voted;
 - 32.5.22. candidates observing a student voting in a way that would enable the candidate to see how the student voted;
 - 32.5.23. otherwise impeding the conduct of the election;
 - 32.5.24. bullying behaviour by tickets, candidates or campaigners, including discrimination based on an attributed protected by State or Federal discrimination legislation including race, sex, gender identity, religion, disability or sexual orientation.
- 32.6. The Returning Officer may direct any person breaching regulations 32.2 – 32.5 to cease doing so.
- 32.7. Any student may report a breach to the Returning Officer.
- 32.8. The person who has reported the breach must be given an opportunity to present their case.
- 32.9. Any person who has been reported must be given an opportunity to respond.
- 32.10. The Returning Officer may hear submissions from any other interested person.
- 32.11. The Returning Officer may, whether they find that there has been a breach or not, give such directions as they think appropriate.
- 32.12. If the Returning Officer finds that there has been a breach, they may:
- 32.12.1. reprimand the person;
 - 32.12.2. report the person to the University's Safer Community Unit;
 - 32.12.3. suspend the person from campaigning for a period of time;
 - 32.12.4. disqualify the person reported from campaigning or standing or campaigning and standing in:
 - 32.12.4.1. that election; or
 - 32.12.4.2. that election and a specified number of future elections; or
 - 32.12.4.3. all elections.

32.13. In exercising their power in accordance with regulation 32.12 the Returning Officer must consider:

32.13.1. the severity of the breach;

32.13.1.1. in judging the severity of the breach, if a serious breach has occurred the Returning Officer shall apply at least one of regulation 32.12.3 – 32.12.4 to the person that committed the breach. For the avoidance of doubt a breach of regulations 32.4 or 32.5.1 – 32.5.5 shall be automatically considered to be a serious breach.

32.13.2. whether or not the person was dishonest in the course of their breach of the regulations; and

32.13.3. the likely number of votes influenced or affected as a result of the person breach of the regulations.

33. Appointment of Electoral Tribunal

33.1. The Electoral Tribunal must be constituted by an individual who:

33.1.1. has been admitted to practice as a barrister and solicitor of the Supreme Court of Victoria for at least 5 years.

33.2. A member of the Electoral Tribunal must not:

33.2.1. be a candidate in the election;

33.2.2. be a currently enrolled student of the University; and

33.2.3. have contested any MONSU election in the five academic years prior to the year of election.

34. Procedure of Electoral Tribunal

34.1. The Electoral Tribunal may, subject to regulations 34.2 – 34.5, regulate its own proceedings.

34.2. Parties may not be represented unless the Electoral Tribunal decides that without representation a party will be unable to fairly put its case

34.3. Proceedings of the Electoral Tribunal, other than its formal decisions, are confidential and may not be reported.

- 34.4. Where in the view of the Electoral Tribunal it is unnecessary that a hearing be held, the Tribunal may without meeting give a direction or ruling.
- 34.5. Subject to subsection 67(2) of the Associations Incorporation Reform Act 2012 (Vic), decisions of the Electoral Tribunal are final.

35. Appeals against Decisions of the Returning Officer

- 35.1. A student may appeal against a decision of the Returning Officer by writing to the Returning Officer within:
 - 35.1.1. 4 hours of the decision if it was made during a polling period; and
 - 35.1.2. 24 hours for all other decisions.
- 35.2. The Returning Officer must refer the matter to the Electoral Tribunal properly submitted in accordance with regulation 35.1.
- 35.3. If a meeting of the Electoral Tribunal is convened, it must be held as soon as is practicable and necessary given the urgency of the matter.
- 35.4. At the meeting the student appealing must be given an opportunity to present their case.
- 35.5. The Returning Officer must be given an opportunity to respond.
- 35.6. The Electoral Tribunal may call upon submissions from any other interested person.
- 35.7. The Electoral Tribunal must then rule on the matter.
- 35.8. The Electoral Tribunal must make the decision available to the Returning Officer and the appellant as soon as is practicable.
- 35.9. The Returning Officer must display any decision of the Electoral Tribunal on the MONSU website as soon as is practicable.
- 35.10. The Electoral Tribunal may make declaratory rulings under this regulation.
- 35.11. The Electoral Tribunal may not make any ruling under this regulation which alters the result of an election which has been declared if the appeal has been brought after the time set in regulation 36.1.
- 35.12. The Returning Officer may appeal under this regulation against their own decision if subsequently satisfied it was wrong and if the decision is not otherwise able to be reversed.

35.13. In this regulation “decision” includes omission and failure to act.

36. Appeals Against Results of Elections

- 36.1. A student may appeal against the result of an election by writing to the Returning Officer within five days of the declaration of the election.
- 36.2. A student may only appeal against the result of an election on the ground that there has been a defect in the conduct of the election which has materially affected the result.
- 36.3. The Returning Officer must convene a meeting of the Electoral Tribunal within one week of being contacted.
- 36.4. The Electoral Tribunal may only convene to hear an appeal if the Tribunal is satisfied there is a prima facie case.
- 36.5. At the meeting the student appealing must be given an opportunity to present their case.
- 36.6. The Electoral Tribunal may call upon submissions from any interested person.
- 36.7. If the Electoral Tribunal is satisfied that there has been a defect in the conduct of the election that has materially affected the result it may order a new poll or polls or election or elections.
- 36.8. The Electoral Tribunal may determine the timetable for a new poll or election ordered under regulation 36.7.

37. Validation

- 37.1. Subject to regulation 36:
 - 37.1.1. no act, decision or election is invalid only because it was done, made or held after the time required by the Constitution; and
 - 37.1.2. no act, decision or election is invalid only because it was done, made or held after the time required by these regulations.
- 37.2. For the purposes of regulation 37.1 “act” does not include an appeal.

38. Preference in Ticket Registration

- 38.1. A student who ran for election under a ticket or common name in any previous MONSU election takes precedence in registering that ticket name for a MONSU election subject to regulation 18.3.