



MONSU Caulfield Inc.
2016 ANNUAL ELECTIONS

Monday 19 September - Wednesday 21 September 2016

NOTICE OF ELECTION

The MONSU Caulfield Inc. (**MONSU**) 2016 Annual Elections will be held from Monday 19 September 2016 to Wednesday 21 September 2016 for the following positions:

Student Council

- President – Chair
- Vice President – General Secretary
- Overseas Student Service Officer
- Activities Officer (x2)
- Sport and Recreation Officer
- Education Officer
- Welfare Officer
- Queer Officer (Male)
- Queer Officer (Female)
- Clubs Officer
- Postgraduate Officer
- General Representative (x3)

Activities Committee

- Deputy Activities Officer
- General Member (x5)

Education Committee

- Faculty of Arts Representative
- Faculty of Art, Design and Architecture Representative
- Faculty of Business and Economics Representative
- Faculty of Information Technology Representative
- Faculty of Medicine, Nursing and Health Sciences Representative
- General Representative (Mature Age)

Overseas Student Services Committee

- Deputy Overseas Student Officer
- General Member (x7)

National Union of Students

- Delegates to the National Union of Students (x6)

Nominations

Nominations will open at 9am Monday 29 August and close at 4pm on Monday 5 September.

All Monash Caulfield students may stand for the position of Delegate to the National Union of Students.

Monash Caulfield students who have completed *at least two* semesters of study are eligible to run for the positions of **President** and **Vice President**.

Monash Caulfield students who have completed *at least one* semester of study are eligible to run for all other positions (with the exception of President and Vice President). However specific criteria apply to the eligibility of the following positions:

- Candidates for the position of **Postgraduate Officer** must be enrolled in a postgraduate course of the University;
- Candidates for a faculty representative position on the **Education Committee** must be enrolled in a course managed by respective faculty that the candidate has nominated for; and
- Candidates for the **General Representative (Mature Age)** position on the **Education Committee** must be at least 25 years old at the time of their election.

Nomination Forms will be available from Monday 29 August at the MONSU Caulfield office, on the MONSU website (www.monsu.org) or by contacting the Returning Officer.

Candidates may submit a candidate statement and a photograph with their nomination. These must be received by the close of nominations. All statements and photographs must be submitted by emailing the Returning Officer (monsu.returningofficer@gmail.com). Further details regarding candidate statements can be found in the Election Regulations.

Voting

Polling will be conducted on the Caulfield campus between the hours of 10am – 4pm on Monday 19 September, 12pm – 8pm on Tuesday 20 September and 10am – 4pm on Wednesday 21 September.

Further details of polling will be made available prior to the close of nominations.

Postal votes are available for those unable to attend the election in person. Postal Vote Application Forms will be available from the Returning Officer or on the MONSU Caulfield website (www.monsu.org) from Monday 29 August. **Completed Postal Vote Application Forms must be received by the Returning Officer no later than 5pm Wednesday 14 September.**

Tickets

A person may register a ticket name to allow candidates to run as a group. Ticket registrations will open at **9am on Monday 22 August** and close at **5pm on Thursday 25 August.**

In addition to registering a ticket, the authorised officer of a group of candidates wishing to run on a ticket must complete an application to be set out as a ticket. An application must list candidates for a minimum number of positions in order to be eligible, as provided for in the Election Regulations.

Briefing Session

A briefing session will be held by the Returning Officer on the Monash Caulfield campus from **10am – 11am on Monday 22 August.** Any students interested in participating in the election are recommended to attend. The briefing will contain additional information regarding the process of ticket registration, applying to be set out as a ticket and nominating for positions in the election. An opportunity will also be available for students to ask questions.

RSVPing for the session is compulsory and should be done by email to the Returning Officer (monsu.returningofficer@gmail.com) by no later than 5pm Friday 19 August. The location of the briefing session will be advised to those students who have submitted an RSVP by the deadline.

Contact details

The contact details for the Returning Officer are:

Email: monsu.returningofficer@gmail.com

Telephone: 0432 499 034

Post: Attention: MONSU Returning Officer, 123 Swan Street, Richmond, VIC, 3121

Copies of the MONSU Caulfield Election Regulations and the MONSU Caulfield Constitution governing this election are available from the MONSU Caulfield office or via the MONSU Caulfield website at (www.monsu.org). The Returning Officer strongly encourage all those interested in taking part in these elections to make themselves familiar with these important documents as they govern how these elections are run.

Ben Zocco
Returning Officer
0432 499 034

15 August 2016