MONSU CAULFIELD INC
Student Council 2026
Meeting **SCE 26.6**
Held 15/10/2026 via Zoom

Meeting Open	
Time Opened:	2:05PM
Quorum:	2:05PM

Present:	Mehika Agarwal, Bailey Parrot, Shefali Rohit, Heinrich Ferari, Evelyn Kong
Other:	
Apologies:	
Absent:	

Preamble
MONSU Caulfield acknowledges and pays respects to the traditional custodians of the Boon Wurrung and Wurrundjeri Peoples of the Kulin Nation and people on whose unceded lands we live, learn and work from today. May we also give thanks to Elders both past and present as it is their knowledge and experiences that holds the key to success for future generations.

Minutes of the Previous Meeting
N/A

Business Arising
N/A

Confidential Business
N/A

General Business	
Proposed Changes to the Activities Portfolio Responsibilities	
Notes:	Since SC 26.8, Heinrich, Shefali and Kyra have met to discuss feedback to the original proposal. They have clarified ownership of a number of MONSU events and initiatives that fall under the responsibility of Welfare and Activities portfolios, including events run by crew. Shefali explained they have used the word “management” for clarification. Anything run by crew will be managed by Activities, hence it falls under the Activities Officer portfolio. Mehika raised concerns over this new process taking longer. Heinrich explained it can lengthen the planning process, but allows for greater communication and shifts the planning responsibilities from the Events Coordinator to the Activities Officers, getting student representatives more involved. Activities Officers are mainly in charge of the events calendar to assess whether holding an event is feasible. Evelyn raised concerns that some representatives may miss out on holding events if the calendar is full, particularly from the perspective of an Education Officer who is consumed with APC early in the year and has little time to bring forth initiatives until mid-semester. She also suggested there should be a structure to help Activities Officers decide whether an event should be approved. Heinrich said the decision to approve events will be primarily based on scheduling. Mehika suggested all representatives be required to loop the Events Coordinator and Activities Officers into emails regarding upcoming events. The Activities Officers main role is to help with event proposals, so unless there is a major clash or any off-site events, they will have a key role in event planning under this proposal. This process will keep Activities Officers aware, ensure no clashes, and make sure events can run smoothly. New feedback will be reviewed over the coming weeks.
Office Bearer Regulations	
Notes:	During discussion of the Activities proposal, Heinrich raised previous discussion about expectations of office bearers to share the workload. Currently, expectations are unofficially set at the beginning of each year by the incoming council. Adding to ongoing feedback, the biggest issue arises at the beginning of semester 1 when there are less crew signed up. The regulations should consider whether expectations should vary over the course of the semester as crew numbers increase. Bailey requested that Heinrich consider the specific requirements he wants included, as the working team is currently unsure how to approach this issue in the regulations.

Papers Provided for Information:
Item 1: Proposed Changes to the Activities Portfolio Responsibilities

Date and location of next meeting	
Date:	N/A
Location:	N/A

Meeting Close	
Time closed:	2:27PM

Minutes authorised by	
	
Mehika Agarwal, President	**Bailey Parrot, Vice President**