

MONSU CAULFIELD INC

Student Council 2026

Meeting **SCE 26.4**

Held 16/07/2026 via Zoom

Meeting Open	
Time Opened:	5:09PM
Quorum:	5:09PM

Present:	Mehika Agarwal, Bailey Parrot, Heinrich Ferari, Evelyn Kong
Other:	Rebecca Murphy
Apologies:	
Absent:	Shefali Rohit

Preamble
MONSU Caulfield acknowledges and pays respects to the traditional custodians of the Boon Wurrung and Wurrundjeri Peoples of the Kulin Nation and people on whose unceded lands we live, learn and work from today. May we also give thanks to Elders both past and present as it is their knowledge and experiences that holds the key to success for future generations.

Minutes of the Previous Meeting
N/A

Business Arising
1. MONSU Caulfield Privacy Policy Suite A minor edit has been made to the description of Cookies with reference to the monsu.org website. The description has been updated in 5 locations across the 3 documents. The

description now reads: *The MONSU Caulfield website uses essential cookies to support core website functionality, such as authentication and maintaining security.* No questions raised.

Motion SCE 26.4-1

MONSU Caulfield Student Council Executive resolves to pass the proposed MONSU Caulfield Privacy Policy Suite.

Moved: Evelyn Kong

Seconded: Heinrich Ferari

For: All
Against:
Carried: Unanimous

2. Revised Changes to the Rep Report Form & Guide

Discussion: Based on the feedback given at SCE 26.3, the Representative Report Form Proposal has been amended. The changes include changing 'additional tasks' to 'extra duties' and greater detail about the distinction between each heading in the Rep Report Guide. All members agreed the amendments were clearer and to move forward.

Motion SCE 26.4-2

MONSU Caulfield Student Council Executive resolves to pass the proposed changes to the Representative Report Form.

Moved: Evelyn Kong

Seconded: Heinrich Ferari

For: All
Against:
Carried: Unanimous

3. 2026 Student Council Executive Meeting Schedule

Discussion: Based on everyone's provided availability, Bailey presented Wednesdays at 5:00PM, or Thursdays at 2:00PM as the options for executive meetings. Wednesday at 5:00PM was agreed to be the most suitable option.

Motion SCE 26.4-3

MONSU Caulfield Student Council Executive resolves to establish the time and date of MONSU Caulfield Student Council Executive Meetings for Semester 2, 2026 as the second Wednesday of the month at 5:00PM in the Level 2 Meeting Room, Building S.

Moved: Heinrich Ferari

Seconded: Bailey Parrot

For: All
Against:
Carried: Unanimous

Confidential Business

N/A

General Business	
Monash University x MSO Constitution Working Party Update	
Notes:	The second MSO Constitution Working Group meeting was held on July 7th. All MSOs attend these working groups, and Monash's goal is to achieve commonality between the MSO's constitutions. Last week, sections of everyone's constitutions were pulled out and compared. Rebecca recounted key topics discussed: • Membership: MONSU has a different definition of membership than all other MSOs. There was a long discussion about this and the university wishes to continue talking about this in the next meeting. • Student Council Composition: there is a push from the university for all MSOs to have the same titles for positions on the student council. Simplicity in the AHEGS is their main reason for this. • Quorum at AGMs: All MSOs have different quorum requirements, and we explained that MONSUs quorum for AGMs is 30 people since attendance is low. • Commonality of duties: Monash is pushing for commonality since this would enable the university to provide training to student councils. At this stage, we feel the university does not have a strong enough understanding of our operations to be able to provide this training.
Library Proposal Update	
Notes:	Our proposal to extend Caulfield Library's opening hours on weekends was recently rejected by library staff due to staffing issues. Mehika would like feedback from the executive council on how they'd like to proceed. Mehika suggested gathering more data from students through surveys. Rebecca thought making another survey would not be helpful to our proposal, and instead we could add a question to the Annual Survey in relation to library usage. The Annual Survey will be open in weeks 3 & 4 of semester 2. After discussion, it was agreed that despite this pushback Mehika should request for a rough budget to be provided to us, since we cannot move forward in any way without this.
Use of Surveys	
Notes:	Rebecca explained that council members are wanting to create lots of surveys for small purposes. Having too many surveys could compromise our Annual Survey, and requires a lot of work to set up and distribute. This interest in gathering student data is appreciated, however, there are other ways to gather information. She suggests polls and speaking with students in line at MONSU events, etc. She suggests that if we hear somebody on the council is wanting to create a survey that we ask them about what their intention is and discuss alternative options. Asking students in line is also more anonymous since we're not collecting students' personal information.

Papers Provided for Information:	
Item 1: Privacy Policy - Main	
Item 2: Privacy Policy - Website	
Item 3: Privacy Policy - Public Facing	
Item 4: Updated Proposal to Amend the MONSU Rep Report Form	
Item 5: Updated MONSU Rep Report Guide	

Date and location of next meeting	
Date:	Wednesday 12 August, 5:00PM
Location:	Level 2 Meeting Room, Building S

Meeting Close	
Time closed:	5:34PM

Minutes authorised by	
	
Mehika Agarwal, President	Bailey Parrot, Vice President