

MONSU CAULFIELD INC

Student Council Executive 2024

Meeting **SCE 24.3**

Held 19 March 2024 via Level 2 Meeting Room

Meeting Open
Time Opened: 6:10pm
Quorum: Reached at 6:08pm

Present: San-Nhi Chung, Eunseo Lee, Kexin (Angela) Liao, Theodore Susetio
Other:
Proxies: Kexin Liao (Proxy for Oliver Yin)
Apologies:
Absent:

Preamble
MONSU Caulfield acknowledges and pays respect to Elders past, present and emerging of the Boon Wurrung and Wurundjeri Peoples of the Kulin nation, the traditional owners of the land on which MONSU Caulfield operates.

Minutes of the Previous Meeting
N/A

Business Arising

1. Budgeted honorariums for the Student Council Summer

Executives Discussion:

San-Nhi said that she had attended three Summer Executive meetings that should be included in the counting (18th January, 24th January, and 7th February) for honorariums. It is

possible that her attendance was not recorded.

Eunseo verified this and changed the count of meetings for San-Nhi to three (3) in the Google Sheets.

Eunseo gives a little clarification on why the weekly rate of honorariums is lower, attributed to SCSE having a lower workload. Any additional meetings attended and/or work done throughout the summer are included as additional work.

Theodore said that they were only present for one (1) meeting over the summer. This was verified by their Messenger chat logs. Eunseo changed the count to one (1).

Angela said that she was only present for two (2) meetings. This was verified by her emails. Eunseo changed the count to (2).

Motion SCE 24.3-1

Moved: Theodore Susetio

Seconded: San-Nhi Chung

MONSU Student Council Executives resolves to accept the budgeted honorariums for the

For: Unanimous

Student Council Summer Executives, with the changes made for San-Nhi Chung (3

Against:

meetings), Kexin Liao (2 meetings), and Theodore Susetio (1 meeting).

Carried: Unanimous

2. Recruitment process of Student Council candidates

Discussion:

Theodore said that this has been a concern due to the volume of applications, and it would be a good idea to do this.

San-Nhi asks how cross-checking would work.

Theodore proposes the idea from the motion, that a few executive members would be assigned to evaluating email answers.

Angela thinks it would be more efficient for all executive members to be involved in the process as opposed to a few, to decrease the workload on every member. She also asks about the interview questions which will be sent out. Eunseo explains that this will be discussed further in general business.

Motion SCE 24.3-2

Moved: Kexin Liao

Seconded: San-Nhi Chung

MONSU Student Council Executives resolves to streamline the recruitment process by

For: Unanimous

distributing interview questions to all

Against:

applicants via email, nominating all executive

Carried: Unanimous

members to evaluate responses, and shortlisting candidates for interviews during SC 24.1.

Confidential Business

N/A

General Business

Item 1: Air-condition issue on social media

Notes:

There was a complaint on social media about the air-condition not being on despite 30-degree weather. There is supposedly a protocol to not keep it switched on past 6pm.

San-Nhi says a potential solution would be to contact building management if adjustments to air conditioning should be made at any time.

Angela proposes we could also raise this as an issue to the university, as the staff who received this complaint was also unable to fix the issue. She proposes that SC could discuss this further in a meeting after finding more information, specifically who to reach out to in order for this issue to be resolved quickly.

Eunseo volunteers to find who to reach out to.

Item 2: Potential questions to send out to applicants

Notes:	<p>Potential questions discussed are listed below.</p> <ol style="list-style-type: none"> 1. What inspired you to become a MONSU student representative? 2. How do you communicate and organise with people? 3. How many hours per week would you be willing to dedicate to MONSU? Do you have other commitments? 4. If your university/work commitments clash with MONSU commitments, how would you handle it? <ol style="list-style-type: none"> a. This one would be better to be asked about the interview. 5. Have you had any relevant experiences to this portfolio? (ie. volunteer work, field of study) 6. Have you attended MONSU events before? 7. What would you like to do under your portfolio? 8. Do you have any questions you would like to be clarified? <p>Eunseo proposes that we should add a limit to the word count for each question to decrease the workload on executive members. Angela proposes a limit of 100 words per question.</p>
--------	--

	<p>Theodore asks about the deadline for the questions which would allow sufficient time to evaluate responses. Executive members discuss the tight time frame.</p> <p>Angela raises that questions must be sent out tomorrow. Applicants should also be informed that students who pass this round would be interviewed in the upcoming SC meeting next week. Theodore says that all responses should also be recorded by Saturday to provide sufficient time to evaluate responses.</p> <p>Angela proposes a Zoom meeting on Sunday for executive members to assess their choices for the shortlist. Executive members decide to meet at 3pm.</p>
--	--

Papers Provided for Information:
Item 1: Budgeted honorariums for the Student Council Summer Executives (Motion SCE 24.3-1)

Date and location of next meeting

Date: Tuesday, 2 April 2024

Location: Level 2 Meeting Room

Meeting Close

Time closed: 7:05pm

Minutes authorised by:



Eunseo Lee, President



Oliver Yin, Vice President