

MONSU CAULFIELD INC
STUDENT COUNCIL EXECUTIVE 2021
MEETING SCE21.6

Held on Wed 12th May 2021 at 11:00am
Zoom Meeting

MINUTES

PREAMBLE

Meeting Opens: 11:03am

MONSU Caulfield acknowledges and pays respect to Elders past, present and emerging of the Boon Wurrung and Wurundjeri peoples of the Kulin nation, the traditional owners of the land on which MONSU Caulfield operates.

Present:	Anna, Maxi and Julia
Apologies:	
Absent:	
Others:	

BUSINESS ARISING

Item	Description	
1	Minutes of Previous Meeting	
	Motion SCE21.6-1	
	MONSU Student Council Executive accepts the minutes of SCE21.5 as a true and accurate record of proceedings.	
	Moved: Maxi	Seconded: Julia For: all Against: Carried: unanimously

GENERAL BUSINESS

CONFIDENTIAL BUSINESS

OTHER BUSINESS

Graduate Inclusion at MONSU

Anna briefed the Executive on the desire of students to revert the changes made last year which saw Postgraduates be excluded from MONSU Caulfield. Through discussions with students, undergraduate and postgraduate, Anna has concluded that sentiment has once again changed. Anna will take this to Council to discuss further.

Job Profit and Loss

Anna gave an extremely brief overview of these reports. Lyn will explain these further at SC21.5.

PAPERS PROVIDED FOR INFORMATION

1. Unconfirmed Minutes of SCE21.5
2. Job Profit and Loss Statement January to April 2021

DATE OF THE NEXT EXECUTIVE STUDENT COUNCIL EXEC MEETING: Wednesday
26th May 11am

MEETING CLOSES: 11:15am

MONSU CAULFIELD INC
STUDENT COUNCIL EXECUTIVE 2021
MEETING SCE21.5

Held on Wed 28th April 2021 at 11:00am
Zoom Meeting

MINUTES

PREAMBLE

Meeting Opens: 11:17am

MONSU Caulfield acknowledges and pays respect to Elders past, present and emerging of the Boon Wurrung and Wurundjeri peoples of the Kulin nation, the traditional owners of the land on which MONSU Caulfield operates.

Present:	Anna, Julia, Maxi
Apologies:	
Absent:	Riley and Iris
Others:	

BUSINESS ARISING

Item

Description

1	Minutes of Previous Meeting	
	Motion SCE21.5-1	
	MONSU Student Council Executive accepts the minutes of SCE21.4 as a true and accurate record of proceedings.	
	Moved: Julia	Seconded: Maxi

GENERAL BUSINESS

CONFIDENTIAL BUSINESS

OTHER BUSINESS

PAPERS PROVIDED FOR INFORMATION

1. Unconfirmed Minutes of SCE21.4

DATE OF THE NEXT EXECUTIVE STUDENT COUNCIL EXEC MEETING: Wednesday
12th May 11am

MEETING CLOSES: 11:26am

Job Profit & Loss Statement

January 2021 To April 2021

ABN: 42 911 556 610

Account Name	Selected Period	Year To Date
9000	Workshop	
Income		
Vend Discounts (Taxable)	-\$428.22	-\$428.22
Photocopying & Printing	\$8,307.58	\$8,307.58
Vinyl Printing	\$2,512.58	\$2,512.58
Binding	\$31.03	\$31.03
Other Service desk income	\$45.90	\$45.90
Paper	\$612.39	\$612.39
Total Income	\$11,081.26	\$11,081.26
Expense		
IT Operating Expenses	\$1,982.36	\$1,982.36
Replacement & Additions	\$120.41	\$120.41
Postage	\$76.61	\$76.61
Stationery/Office Supplies	\$173.45	\$173.45
Photocopy Rental	\$4,875.04	\$4,875.04
Photocopying / Printing	\$3,135.84	\$3,135.84
Binding	\$174.49	\$174.49
Vinyl Printer	\$5,221.60	\$5,221.60
Total Expense	\$15,759.80	\$15,759.80
Net Profit/(Loss)	-\$4,678.54	-\$4,678.54
9100	Student Rights & Support	
Expense		
Activities / Events	\$829.73	\$829.73
Total Expense	\$829.73	\$829.73
Net Profit/(Loss)	-\$829.73	-\$829.73
9200	General Manager	
Expense		
Rewards & Recognition	\$35.44	\$35.44
Total Expense	\$35.44	\$35.44
Net Profit/(Loss)	-\$35.44	-\$35.44
9903	Clubs Development Fund	
Expense		
Clubs Grants Given	\$566.36	\$566.36
Total Expense	\$566.36	\$566.36
Net Profit/(Loss)	-\$566.36	-\$566.36

This report includes Year-End Adjustments.

Job Profit & Loss Statement

January 2021 To April 2021

ABN: 42 911 556 610

Account Name	Selected Period	Year To Date
9905 Clubs Admin		
Expense		
IT Operating Expenses	\$999.60	\$999.60
Total Expense	\$999.60	\$999.60
Net Profit/(Loss)	-\$999.60	-\$999.60
9930 IT Resources		
Expense		
IT Operating Expenses	\$4,119.25	\$4,119.25
Total Expense	\$4,119.25	\$4,119.25
Net Profit/(Loss)	-\$4,119.25	-\$4,119.25
9935 Amenities		
Expense		
Staff Amenities	\$108.55	\$108.55
Training & Development	\$1,140.00	\$1,140.00
Replacement & Additions	\$1,057.91	\$1,057.91
Catering Expenses	\$428.05	\$428.05
Uniforms/Garments	\$238.78	\$238.78
Stationery/Office Supplies	\$391.79	\$391.79
Telephone, Fax & Internet	\$139.59	\$139.59
Total Expense	\$3,504.67	\$3,504.67
Net Profit/(Loss)	-\$3,504.67	-\$3,504.67
9936 Semester 1 Orientation		
Income		
Income - Function	\$4,525.42	\$4,525.42
Income - Sponsorship	\$3,331.82	\$3,331.82
Total Income	\$7,857.24	\$7,857.24
Expense		
Rewards & Recognition	\$147.14	\$147.14
Venue Hire	\$272.73	\$272.73
Hire Equipment	\$2,363.84	\$2,363.84
Catering Expenses	\$5,144.40	\$5,144.40
Activities / Events	\$356.82	\$356.82
Performers & Entertainment	\$2,662.04	\$2,662.04
Total Expense	\$10,946.97	\$10,946.97
Net Profit/(Loss)	-\$3,089.73	-\$3,089.73

This report includes Year-End Adjustments.

Job Profit & Loss Statement

January 2021 To April 2021

ABN: 42 911 556 610

Account Name	Selected Period	Year To Date
9967	Esperanto	
Expense		
Publications	\$173.11	\$173.11
Total Expense	\$173.11	\$173.11
Net Profit/(Loss)	-\$173.11	-\$173.11
9970	Esperanto Honorarium	
Expense		
Honorariums	\$2,466.00	\$2,466.00
Total Expense	\$2,466.00	\$2,466.00
Net Profit/(Loss)	-\$2,466.00	-\$2,466.00
9975	Administration	
Expense		
Merchant Fees	\$529.26	\$529.26
Bank Charges	\$108.83	\$108.83
Insurance	\$1,758.66	\$1,758.66
Accounting/Bookkeeping	\$3,572.09	\$3,572.09
Total Expense	\$5,968.84	\$5,968.84
Net Profit/(Loss)	-\$5,968.84	-\$5,968.84
9976	Honorariums	
Expense		
Honorariums	\$20,407.64	\$20,407.64
Salaries - Permanent Staff	\$1,800.32	\$1,800.32
Total Expense	\$22,207.96	\$22,207.96
Net Profit/(Loss)	-\$22,207.96	-\$22,207.96
9979	Staff Salaries	
Expense		
Salaries - Permanent Staff	\$162,235.34	\$162,235.34
Salaries - Casual Staff	\$14,226.17	\$14,226.17
Superannuation	\$18,329.46	\$18,329.46
Total Expense	\$194,790.97	\$194,790.97
Other Income		
JobKeeper Subsidy	\$63,600.00	\$63,600.00
Total Other Income	\$63,600.00	\$63,600.00

This report includes Year-End Adjustments.

Job Profit & Loss Statement

January 2021 To April 2021

ABN: 42 911 556 610

Account Name	Selected Period	Year To Date
Net Profit/(Loss)	-\$131,190.97	-\$131,190.97
9981 Marketing		
Expense		
IT Operating Expenses	\$103.95	\$103.95
Advertising & Promotion	\$368.58	\$368.58
Branding	\$5,276.47	\$5,276.47
Merchandise	\$484.00	\$484.00
Uniforms/Garments	\$152.59	\$152.59
Total Expense	\$6,385.59	\$6,385.59
Net Profit/(Loss)	-\$6,385.59	-\$6,385.59
9987 Student Development		
Expense		
Training & Development	\$47.27	\$47.27
Total Expense	\$47.27	\$47.27
Net Profit/(Loss)	-\$47.27	-\$47.27
9995 Resources Capital Investment		
Expense		
Replacement & Additions	\$2,127.28	\$2,127.28
Total Expense	\$2,127.28	\$2,127.28
Net Profit/(Loss)	-\$2,127.28	-\$2,127.28
9999 Student Executive		
Expense		
Training & Development	\$189.08	\$189.08
Venue Hire	\$454.55	\$454.55
Catering Expenses	\$1,545.45	\$1,545.45
Total Expense	\$2,189.08	\$2,189.08
Net Profit/(Loss)	-\$2,189.08	-\$2,189.08
E9912 Safe n Sexy Week/Party		
Expense		
Activities / Events	\$675.00	\$675.00
Total Expense	\$675.00	\$675.00
Net Profit/(Loss)	-\$675.00	-\$675.00

This report includes Year-End Adjustments.

Job Profit & Loss Statement

January 2021 To April 2021

ABN: 42 911 556 610

Account Name	Selected Period	Year To Date
E9914	Events	
Expense		
Rewards & Recognition	\$171.32	\$171.32
IT Operating Expenses	\$299.09	\$299.09
Catering Expenses	\$7,172.34	\$7,172.34
Stationery/Office Supplies	\$29.09	\$29.09
Performers & Entertainment	\$200.00	\$200.00
Total Expense	\$7,871.84	\$7,871.84
Net Profit/(Loss)	-\$7,871.84	-\$7,871.84
E9940	Party on The Green	
Income		
Income - Function	\$3,722.73	\$3,722.73
Total Income	\$3,722.73	\$3,722.73
Expense		
Venue Hire	\$772.73	\$772.73
Hire Equipment	\$381.82	\$381.82
Catering Expenses	\$4,454.55	\$4,454.55
Activities / Events	\$356.82	\$356.82
Performers & Entertainment	\$900.00	\$900.00
Total Expense	\$6,865.92	\$6,865.92
Net Profit/(Loss)	-\$3,143.19	-\$3,143.19
E9950	Mid Week Meet	
Expense		
Catering Expenses	\$1,051.69	\$1,051.69
Total Expense	\$1,051.69	\$1,051.69
Net Profit/(Loss)	-\$1,051.69	-\$1,051.69
E9989	Breakfast Club	
Expense		
Catering Expenses	\$998.33	\$998.33
Total Expense	\$998.33	\$998.33
Net Profit/(Loss)	-\$998.33	-\$998.33

This report includes Year-End Adjustments.