

MONSU CAULFIELD INC
STUDENT COUNCIL EXECUTIVE 2021
MEETING SCE21.4

Held on Wed 14th April 2021 at 11:00am
Zoom Meeting

MINUTES

PREAMBLE

Meeting Opens: 11:03am

MONSU Caulfield acknowledges and pays respect to Elders past, present and emerging of the Boon Wurrung and Wurundjeri peoples of the Kulin nation, the traditional owners of the land on which MONSU Caulfield operates.

Present:	Julia, Maxi, Anna
Apologies:	Riley (proxy to Maxi)
Absent:	Iris
Others:	Ei Ei, Lyn Nye

BUSINESS ARISING

Item	Description	
1	Minutes of Previous Meeting	
	Motion SCE21.4-1	
	MONSU Student Council Executive accepts the minutes of SCE21.3 as a true and accurate record of proceedings.	
	Moved: Maxi	Seconded: Julia For: All Against: Carried unanimously

GENERAL BUSINESS

Item	Description	
2	Establishment of New Club	
	Preamble:	A student, May, approached MONSU several weeks ago with the hope of establishing a new club at Caulfield.
	Motion SCE 21.4-2	
	The MONSU Student Council Executive approves the registered club application of the Monash Myanmar Student Association.	
	Moved: Maxi	Seconded: Julia For: All Against: Carried unanimously

Discussion:

Ei provided some background to the desire to establish the Myanmar Student Association. She stated that when she started University in 2017 she didn't know anyone and found it very difficult to settle in and create a community. It's the hope that with the establishment of this club, students from Myanmar will have a home away from home. Additionally, the club leaders hope to bring awareness to the current situation in Myanmar as well as general Myanmar culture.

Ei stated that the long term goals of the club are to help new students with their social life through community events and activities such as meet and greets, social gatherings, cultural celebrations, study sessions, networking sessions and peer-to-peer mentoring.

The club is affiliated with Myanmar Student Association Australia. Both this association and the new club exist to serve local Burmese students and local and international Myanmar students.

When asked by Anna about club collaboration, Ei said that the new club would definitely be keen to work with other Caulfield clubs and, more broadly, MONSU itself.

Julia asked if the new club would only service Caulfield students. Ei said that, for now, the club will only operate at Caulfield under MONSU however students across Monash can join. Lyn confirmed that despite this only Caulfield enrolled students can fill the Executive.

Action Items:

Minutes to go to Amie. Amie to get in touch with May or Ei to arrange training and any relevant logistical induction such as financial information. Ei needs to be CC'd into correspondence.

Ei leaves at 11:20am.

CONFIDENTIAL BUSINESS

OTHER BUSINESS

Clubs Coordinator Role

Lyn spoke to this. Up until now, four staff members have been sharing the workload and responsibilities of this role. Following a deputation from staff regarding their inability to fulfill their own respective roles plus the Clubs Coordinator Role, Lyn seconded a workshop staff member to work in this role for ten hours a week for eight weeks.

The focus is on managing staff expectations in conjunction with performance capacity.

PAPERS PROVIDED FOR INFORMATION

1. Unconfirmed Minutes of SCE21.3
2. MMSA Registered Club Application Form

DATE OF THE NEXT EXECUTIVE STUDENT COUNCIL MEETING: Wednesday 28th April 11am.

MEETING CLOSES: 11:27am

MONSU CAULFIELD INC
STUDENT COUNCIL EXECUTIVE 2021
MEETING SCE21.3

Held on Wed 31st March
Zoom Meeting

MINUTES

PREAMBLE

Meeting Opens: 11:04am

MONSU Caulfield acknowledges and pays respect to Elders past, present and emerging of the Boon Wurrung and Wurundjeri peoples of the Kulin nation, the traditional owners of the land on which MONSU Caulfield operates.

Present:	Riley, Julia, Maxi, Anna
Apologies:	
Absent:	Iris
Others:	Lyn Nye

BUSINESS ARISING

Item	Description		
1	Minutes of Previous Meeting		
	Motion SCE21.3-1		
	MONSU Student Council Executive accepts the minutes of SCE21.2 as a true and accurate record of proceedings.		
	Moved: Maxi	Seconded: Julia	For: All Against: Carried Unanimously

GENERAL BUSINESS

Item	Description	
2	Rep Reports/Honorarium	
	Preamble:	
	Motion SCE 21.3-2	

	MONSU Student Council Executive approves the rep reports and subsequently releases honorariums for this month with the exception being Zhen Zhang who did not hand in her report on time.		
	Moved: Riley	Seconded: Maxi	For: All Against: Carried.Unanimously

Discussion:

There are still difficulties which exist in relation to paying the students who are overseas however Lyn is awaiting a call from the ATO to remedy this.

Action Items:

CONFIDENTIAL BUSINESS

OTHER BUSINESS

VP Co opt - Anna

The Executive was briefed on the idea to co-opt someone into the Vice President position. This is due to the significant difficulties facing Iris and her ability to discharge all of her VP duties while overseas. The Executive wishes to support Iris in her role while simultaneously bridging any gaps in presence or performance that exist as a result of her being out-of-country.

The Exec agreed that this was the best approach and it was decided that Anna would follow up with Iris to ensure she understands this procedure, what it means for her and if she has any questions or qualms.

If not, Anna will look to options both internally and externally although the Exec agreed that it is likely best practice to have an existing rep or active Crew member to step into the role given their familiarity and general engagement with MONSU.

Riley left at 11:25am

PAPERS PROVIDED FOR INFORMATION

1. Minutes from SCE21.2

DATE OF THE NEXT STUDENT COUNCIL MEETING: Wednesday April 14th 11am

MEETING CLOSES: 11:28am

Registered Club Application Form

Thank you for your interest in contributing to our campus community! Before submitting this form, you are required to give us some information about your club, provide key contacts and sign up **10** Monash Caulfield students including your four executives (President, Vice President, Treasurer and Secretary). We highly recommend setting up a meeting with the MONSU clubs officer to discuss your application. You will then be invited to present your application to the MONSU Caulfield Student Council who will consider your application. We will be in touch with you as soon as possible to let you know of the outcome.

Club Contact Details

Club Name: Monash Myanmar Student Association	Date: 04.04.2021
Key Contact Person: May Khine Moe Htet	
Contact Number: +959250499512	Email: mhte0001@student.monash.edu

Club Information

Main Purpose of Club	To represent and provide peer to peer support for new and existing Myanmar students of Monash and to allow the students to feel a sense of belonging in the Monash community.
Long Term Goals of Club	<ul style="list-style-type: none"> -To help new students settle in their university lives and create an inclusive community on campus and online. - To promote Myanmar culture which involves food, language, traditional sports & games with monthly cultural events. - To advocate for Myanmar Students across Monash University for any major issues that could happen to their country and home. - To create networking opportunities for Monash Myanmar students with Myanmar student associations of other universities, existing local Myanmar communities and other Monash student associations. - To create a home far away from home for Monash Myanmar students. -To raise awareness of the existence of our country & Nation, Myanmar (Burma) in order to put the name on the map & to recognize different ethnic groups in the Country. -To promote inclusivity of all ethnicities/minorities associated with Myanmar. - To provide assistance with relation to academics and career support to all members of the club, including Study Sessions, Networking events, Career Connections events. - To collaborate with other communities and external organizations including ASEAN Associations, International Students Clubs and Domestic Clubs of Monash in promoting cultural and Networking activities.

Registered Club Application Form

Club Information

<p>Target Demographic</p>	<ul style="list-style-type: none">- New and existing International Myanmar students of Monash.- Students of Myanmar Heritage (Domestic/ International).- Any students that identify with Myanmar Ethnic Culture- Any students of Monash who are interested in Myanmar and its culture.
<p>Planned Events</p>	<ul style="list-style-type: none">- Meet & Greet Events- Myanmar New Year Thingyan Festival- Myanmar Traditional Cultural Events<ul style="list-style-type: none">- Thadinkyut- Htamanè- Food Fairs- Study Sessions- Networking and Career Information Sessions
<p>Do you have any affiliations? (e.g. sponsors, other clubs/societies, national body or company?)</p>	<p>Myanmar Students' Association Australia (MSAA)</p>

Registered Club Application Form

Name + Contact Details of 10 Monash Caulfield Student Members

1. President Name: May Khine Moe Htet

Student ID:	29609674	Contact Number:	+959250499512
Student Email:	mhte0001@student.monash.edu	Alt Email:	maykhinemh@gmail.com

Signature: 

2. Vice President Name:

Student ID:		Contact Number:	
Student Email:		Alt Email:	

Signature:

3. Secretary Name:

Student ID:		Contact Number:	
Student Email:		Alt Email:	

Signature:

4. Treasurer Name: Ei Ei Phway

Student ID:	28475747	Contact Number:	0416842742
Student Email:	ephw0001@student.monash.edu	Alt Email:	eiei.phway97@gmail.com

Signature: 

5. Name: May Hnin Khaing

Student ID:	29570956	Contact Number:	+959796579220
Student Email:	mhni0001@student.monash.edu	Alt Email:	mhkhaing1998@gmail.com

Signature: 

6. Name: Ei Thinzar Kyaw

Student ID:	30505674	Contact Number:	+959765154822
Student Email:	ekya0001@student.monash.edu	Alt Email:	chainchain.etzka@gmail.com


Signature: 

Registered Club Application Form **MONSU** caulfield

Name + Contact Details of 10 Monash Caulfield Student Members

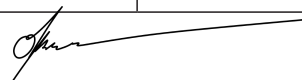
7. Name: Lwin Min Htet Kyaw

Student ID:	31083250	Contact Number:	0406308057
Student Email:	lkya0001@student.monash.edu	Alt Email:	lwinminhtetkyaw.mike@gmail.com

Signature: 


8. Name: Okkar Myo

Student ID:	30336074	Contact Number:	959 421070118
Student Email:	omyo0001@student.monash.edu	Alt Email:	okkarmyo.123@gmail.com

Signature: 


9. Name: Win Phyu Aye

Student ID:	30036921	Contact Number:	+959 978909115
Student Email:	waye0001@student.monash.edu	Alt Email:	winphyuaye.wses@gmail.com

Signature: 

10. Name: Thanda Zaw

Student ID:	27797929	Contact Number:	0412790778
Student Email:	tzaw2@student.monash.edu	Alt Email:	thandazaw97@gmail.com

Signature: 

Privacy Statement: The information on this form is collected for the primary purpose of setting up a Caulfield Registered Club. Other purposes of collection include administrative matters and corresponding with you. If you choose not to complete all parts of this form, it may not be possible for MONSU to consider your application. You have the right to access personal information that MONSU holds about you, subject to any exceptions in relevant legislation. If you wish to seek access to your personal information or inquire about the handling of this information, please contact your Clubs Officer.

Submit Application Form to MONSU Clubs Officer or MONSU Workshop

Email: clubs@monsu.org

Workshop: Level 2, Building S, Caulfield Campus